

# Meeting Minutes for Regular Monthly Commission Meeting

Date: June 13, 2023

Time: 7:30 PM

Location: Ryland Heights Municipal Building  
10145 Decoursey Pike, Ryland Heights, KY 41015

- 
- **Call to Order**- Meeting called to order by Mayor John Cole at 7:31pm
  - **Invocation**- led by Mayor John Cole
  - **Pledge to Flag** - led by Mayor John Cole

## Roll Call

- Commission members present:
  - Mayor John Cole, Commissioner Carrol Bowman, Commissioner Jason Ponder, Commissioner Ralph Collins, Commissioner Todd Claggett
    - Absent: None.
- Staff members present:
  - Treasurer Rod Rigacci, City Clerk Kristi Zavitz, City Attorney Ted Knoebber – arrived at 8:08pm
    - Staff members absent: None.

## Agenda Approval

- Agenda reviewed by each Commission member for the regular meeting June, no changes were made.
  - Motion was made to accept the proposed agenda by Commissioner Bowman
  - Seconded by: Commissioner Ponder
    - Vote – Ayes 4, Nays 0
    - Motion approved by unanimous vote

## Minutes Approval

- Minutes were reviewed and approved by each Commission member for the Regular Meeting from May.
  - Motion was made to accept the Minutes by Commissioner Collins
  - Seconded by Commissioner Bowman
    - Vote – Ayes 3, Nays 0
    - Motion approved by unanimous vote.
    - Commissioner Claggett abstained - absent from May meeting

## Treasurer's Report

- Treasurers report to include Bank Statements; Checking and Savings, Municipal Road Aid, Budget vs Actual presented by: **Rod Rigacci, May Report**
  - Motion to accept the Treasurers Report by Commissioner Collins
  - Seconded by Commissioner Bowman.
    - Vote – Ayes 4, Nays 0
    - Motion approved by unanimous vote.
- The Trust Participation Agreement for Kentucky League of Cities Insurance Services General Insurance Trust and Declaration of Trust and Trust Participation Agreement for Kentucky League of Cities Workers' Compensation Trust was presented to the City Commission by Treasurer Rod Rigacci.

# Meeting Minutes for Regular Monthly Commission Meeting

Date: June 13, 2023

Time: 7:30 PM

Location: Ryland Heights Municipal Building  
10145 Decoursey Pike, Ryland Heights, KY 41015

- 
- Motion to accept the agreements by Mayor Cole
    - Vote – Ayes 4, Nays 0
    - Motion approved by unanimous vote.

## Correspondence

- Monthly Sales Report - Permits issued - PDS Open Violations Report
  - No comments made.

## Committee Reports:

- **Parks Report**
  - The Park added 5 picnic tables – polyurethane was applied 6-13-2023
  - Tractor is due for major 800hr service
  - Electric project is on hold
    - Waiting on a meter, but service is ready
    - Flood zone is dictating the hold up, it must meet the height specs
  - 4ft Deck to be built with guard rails, a stage near other building at the park
    - This is to keep the floor off the ground
    - There will be a roof on this building
- **Roads Report**
  - Mayor Cole will be meeting with Kenton County Engineer about working on Lambs Ferry Rd to continue on road maintenance
  - Fiser Rd, and Porter Rd Resurfacing project has been complete, total report could not be given at this time due to the fact only the guardrail invoice had been received.
- **Veterans Affairs Committee**
  - No updates currently

## Privilege of Floor

- 1 Resident was present – No comment
- Commissioner Collins asked to speak about Shred event on June 10, 2023 12pm – 2pm, he felt like it was a good turnout.
- Commissioner Jason Ponders Birthday was announced

## New Business:

- Ordinance 6-13-2023(1) FYE Budget Second and Final Reading
  - Motion was made to accept the ordinance by Commissioner Collins
  - Seconded by Commissioner Ponder
    - Vote – Ayes 4, Nays 0
    - Motion approved by unanimous vote

# Meeting Minutes for Regular Monthly Commission Meeting

Date: June 13, 2023

Time: 7:30 PM

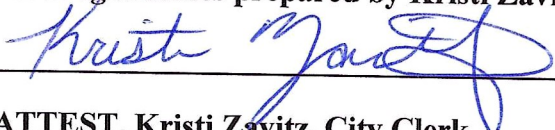
Location: Ryland Heights Municipal Building  
10145 Decoursey Pike, Ryland Heights, KY 41015

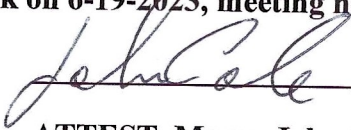
---

- Resolution 6-13-2023(1) Acceptance of City Road System with corrections
  - Corrections were made changing verbiage that the City of Ryland Heights does not and never has maintained the following “private drives” .231(ml) Marshall Rd, Gretchen Dr, Ryland Trace, and Miller Lane
  - Correction was made to state City Commission verses City Council
  - Motion was made to accept the resolution by Commissioner Ponder
  - Seconded by Commissioner Collins
    - Vote – Ayes 4, Nays 0
    - Motion approved by unanimous vote

**Adjourned**- A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Ponder. The meeting adjourned at 8:24pm.

Meeting Minutes prepared by Kristi Zavitz, City Clerk on 6-19-2023, meeting notes and recording #106.

  
\_\_\_\_\_  
ATTEST, Kristi Zavitz, City Clerk

  
\_\_\_\_\_  
ATTEST, Mayor John Cole